

**THE HOTELS ASSOCIATION OF SRI LANKA**  
**APPLICATION FOR MEMBERSHIP**

1. Name of Hotel : .....
Address: ..... ..... Tel No : ..... Fax No : ..... Email: .....
2. Name of the General Manager: ..... Contact Number: ..... Email Address: .....
3. Name of the Accountant/Finance Manager: ..... Contact Number: ..... Email Address: .....
4. Is the Hotel registered with the Sri Lanka Tourism Development Authority (SLTDA) (previously known as the Ceylon Tourist Board: Yes / No  <i>(Please annex a copy of the license 'To carry on Business as a Hotel' issued by the SLTDA)</i> Star Classification: .....
5. Name of the Company/ Proprietor/ Firm which owns the Hotel:  .....
6. Names of Directors or Partners : (Indicate the Managing Partner/Director  ..... ..... .....
7. Date of Incorporation of the Company/ Firm (Reg. No) .....

8. Rooms :	
1. No of rooms with attached Bath/ Shower & Toilet	.....
2. No of rooms without attached Bath/ Shower & Toilet	.....
3. No of rooms with air-conditioning	.....
9. RESTAURANTS :	
Please indicate the number of Restaurants: .....	
Date : ..... Signature of Applicant	
This application must be proposed and seconded by Ordinary members of the Association	
* Proposed By :	..... Name & Signature (Company Seal)
* Seconded By :	..... Name & Signature (Company Seal)
2025-Updated	

## **INFORMATION REGARDING MEMBERSHIP**

Please find herein information regarding the following-

- 1. Categories of Members**
- 2. Eligibility for membership**
- 3. Procedure to apply for membership**
- 4. Membership Fees**

### **1. Categories of members-**

- a) Ordinary members
- b) Associate members
- c) Hony. Life Members

### **2. Eligibility for membership-**

#### **a) Ordinary members-**

- i) Natural persons or Corporate bodies
- ii) should own at least one fully constructed-
  - a. “approved hotel” or
  - b. “small luxury hotel/boutique” or
  - c. “heritage home/thematic bungalow”

which satisfies the minimum criteria for registration with the Sri Lanka Tourism Development Authority

- iii) Approved by the Managing Committee upon application made

#### **b) Associate members**

- i) Natural persons or Corporate bodies which have begun construction of an “approved hotel” as recognized by the Sri Lanka Tourism Development Authority
- ii) Any regional or Provincial Association or Organization whether corporate or unincorporated, engaged in activity connected to the tourist hotel industry.
- iii) Approved by the Managing Committee upon application made.

#### **c) Hony. Life Members**

- i) Natural persons who–
  - (a) have rendered distinguished service to the Association and to the tourist hotel industry ; and
  - (b) are deemed to be worthy of being accorded this honour.
- ii) Admitted by decision at a General Meeting of the Association by a resolution proposed and seconded by any two members of the Managing Committee and passed by 3/4ths majority of votes cast.

### 3. Procedure to apply for and be admitted as an Ordinary or Associate member

#### Step 1:

An individual or Corporate entity who/which is eligible to be an Ordinary member or Associate member, may submit an application to the Managing Committee, in the format set out, seeking to be admitted as an Ordinary member or Associate member, as the case may be.

The following should be attached to the Application –

- a) Certificate of registration from the Sri Lanka Tourist Development Authority (previously known as *The Tourist Board*)
- b) Applicable entrance fee; and
- c) Applicable subscription for the ensuing year.

Please Note that cheques should be drawn out to “THE HOTELS ASSOCIATION OF SRI LANKA”

#### Step 2:

The Managing Committee will consider the application and determine to approve same on being satisfied that the applicant satisfies the eligibility criteria set out in the Articles.

The acceptance of the applicant as a member is within the sole discretion of the Managing Committee.

The Managing Committee will reject the application if the applicant does not satisfy the eligibility criteria or for any other reason and will inform the applicant accordingly.

### 4. Membership Fees

Type of fee	Fee payable	
	Ordinary members	Associate Members
<b>Entrance Fee</b> (Once and for all payment)- i) Hotels with more than fifty (50) rooms  ii) Hotels with less than fifty (50) rooms  iii) Boutique Hotels/Villas	Rs. 100,000/=	Rs. 25,000/=
	Rs. 50,000/=	Rs. 15,000/=
	Rs. 25,000/=	Rs. 10,000/=
<b>Annual subscription-</b>	Rs. 10,000/= or a sum equivalent to Rs. 500/= per Guest room in the Hotel/Boutique Hotel or Villa, whichever is greater.	Rs. 10,000/= or a sum equivalent to Rs. 500/= per Guest room in the Hotel/Boutique Hotel or Villa, whichever is greater.